

## Merit-cum-means based scholarships for Minority Community Students

Dated: 16/9/2016

### Notice

All eligible students who are to apply for Fresh and renewal of Merit-cum-means based scholarships for Minority Community Students are required to upload the documents and submit their applications online. The printed copies of the same should be forwarded through their respective HOD to the undersigned by 26/9/2016 positively with the documents mentioned in Annexure-I (list of required documents).

For renewal/Fresh online application, visit the website and apply for merit cum means scholarship [www.scholarships.gov.in](http://www.scholarships.gov.in)

Refer Minority Community Scholarship Notice Board in ECE Department or / College website [www.bcetgsp.ac.in](http://www.bcetgsp.ac.in) for latest details

### Student Cannot Avail Scholarship from more than one Source!!!

Last date for applying and complete the Scholarship process is:

**Fresh is - 30<sup>th</sup> September 2016**

**Renewal is - 30<sup>th</sup> September 2016**

Applicants are advised to complete their process well before the 26/9/2016, so that all other formalities may be completed in time.

(Dr. Jaswinder Singh)

Incharge,

MERIT-CUM-MEANS BASED SCHOLARSHIPS FOR MINORITY COMMUNITY STUDENTS

Associate Prof. ECE

CC: -

- Principal for Information Please
- Dean Academic Affairs, BCET Gurdaspur
- All HODs with the request to inform the students through the Student Advisers
- Incharge, College Website to please upload on the website.
- All Notice Boards

# Merit-cum-means based scholarships for Minority Community Students

## Annexure-I

### List of Required Documents

The following documents are required to fill your application form completely on the website [www.scholarships.gov.in](http://www.scholarships.gov.in). The following proofs are required to be scanned and uploaded on the website. So keep ready the following list of documents before filling your application form.

#### Scanned Copies Required for uploading

1. Scanned copy of COURSE/TUTION FEE receipt
2. EXAM FEE
3. ADMISSION FEE
4. STUDENT PHOTO
5. Scanned copy of Self Declaration/Self Certification or Self attested family Income Certificate \*
6. SCANNED COPY OF AADHAAR
7. Scanned copy of Self Declaration/Self Certification or Self attested Community Certificate \*
8. SCANNED COPY OF PREVIOUS ACADEMIC MARK SHEET
9. SCANNED COPY OF DECLARATION FORM BY THE STUDENT \*
10. SCANNED COPY OF BONAFIDE CERTIFICATE/INSTITUTE VERIFICATION FORM \*
11. SCANNED COPY OF RESIDENTIAL PROOF
12. SCANNED COPY OF BANK PASS BOOK/CANCELLED CHEQUE LEAF in name of student.

The format of Self Declaration /Certifications is given below

(Dr. Jaswinder Singh)

Incharge,  
MERIT-CUM-MEANS BASED SCHOLARSHIPS FOR MINORITY COMMUNITY STUDENTS  
Associate Prof. ECE

\* The Yellow marked performas are given in the following pages

**Receipt of Scholarship Received during 2015-16**

I, \_\_\_\_\_ S/o D/o Sh. \_\_\_\_\_, have received the sectioned  
scholarship of Rs. \_\_\_\_\_ for Merit-cum-means based scholarships for Minority  
Community Students for the year 2015-16 in my bank account  
No. \_\_\_\_\_ (IFSC : \_\_\_\_\_) at the (name and address of  
Bank) \_\_\_\_\_  
\_\_\_\_\_.

<b>Amount Received:</b>
Received Rs. _____
<div style="border: 1px solid black; width: 80px; margin: 0 auto; padding: 5px;">Affix Revenue Stamp</div>
Signature _____

**Signature:** \_\_\_\_\_

**Name of Student :** \_\_\_\_\_

**Permanent ID( Scholarship)** \_\_\_\_\_

**Present Year:** (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>) \_\_\_\_\_

**Branch: Btech,** \_\_\_\_\_

**Roll No.** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Beant College of Engineering and Technology,  
Gurdaspur**

**Complete home Address:**

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## Merit-cum-means based scholarships for Minority Community Students

### College Fee Details 2016-17

B. Tech. Course	Course Year	Admission Fee (Rs.) (Annual)	Tuition fee (Annual)	Others Fee (Rs.) (Annual)	TOTAL (Rs.) (Annual)
ECE CSE IT ME CHE BT Civil	1 <sup>st</sup> Year <sup>H</sup> And LEET-2016 <sup>DS</sup>	500	60,000	55110	115610 (Hosteller)
		500	60,000	45510	106010 (Day Scholar)
	2 <sup>nd</sup> Year <sup>H</sup> And LEET-2015 <sup>DS</sup>	HS NIL DS	60000 60000	33400 27800	93400 (Hosteller)
					87800 (Day Scholar)
	3 <sup>rd</sup> Year And LEET-2014	NIL H D H DS	60000 60000 60000 60000	35200 27800 33400 27800	95200 (Hosteller)
					87800 (Day Scholar)
	4 <sup>th</sup> Year LEET	NIL H DS H DS	60000 60000 60000 60000	34600 27800 35200 27800	94600 (Hosteller)
					87800 (Day Scholar)
					94600 (Day Scholar)
					87800 (Day Scholar)
M.Sc. (Phy.)	1 <sup>st</sup> Year 2016				(Hosteller)
					(Day Scholar)
	2 <sup>nd</sup> Year 2015				(Hosteller)
					(Day Scholar)
M.Sc. (Chemistry)	1 <sup>st</sup> Year 2016				(Hosteller)
					(Day Scholar)
M.Tech. (Thermal)	1 <sup>st</sup> Year 2016	500 500	60000 60000	55110 45510	115610 (Hosteller)
					106010 (Day Scholar)
	2 <sup>nd</sup> Year 2015	H	60000	34600	69200 (Hosteller)
		DS	60000	27200	54400 (Day Scholar)

**This information is provided by dean academics office.**

M.Sc Physics

Course year		Admission Fee (Rs.) Annual	Tuition Fee (Annual)	Others Fee (Rs.) Annual	Total (Rs.) Annual
1st Year	Hosteller	6310/-	31000/-	7865 /-	45175/-
	Day Scholar	6310/-	31000/-	3815/-	41125/-
2nd year	Hosteller	12050/-	31000/-	4050/-	47100/-
	Day Scholar	4650/-	31000/-	3742	39392/-
<b>M.Sc Chemistry</b>					
1st Year	Hosteller	6310/-	31000/-	7865 /-	45175/-
	Day Scholar	6310/-	31000/-	3815/-	41125/-

**Refer the Document below to check  
your eligibility  
and other information/ declarations on the**

**Merit-cum-means based scholarships  
for Minority Community scholarship**

**This information is compiled from website**

**[www.scholarships.gov.in](http://www.scholarships.gov.in)**

Students belonging to notified minority communities viz.  
Muslim/Christian/Sikh/Buddhist/Jain/Parsi (Zoroastrian) studying in India only  
and fulfilling the Scheme guidelines are eligible to apply for these  
scholarships.

**The required performa to apply for the scholarship are given in the following  
pages**



# How to Get the Institute verification form attested from College

**Step1:** Print the Application for Institute Verification form for Renewal/Fresh [ Form-A]

**Step2:** Attach the filled **BONAFIDE CERTIFICATE/INSTITUTE VERIFICATION FORM \***

[ from Scholarship website or from given below]

**Step3:** Attach the Previous year ( Two Sem) Results attested by concerned HOD

**Step4:** Attach The Fee slips of Current and Previous Semester

**Step5:** The Hostlers to get verification from Concerned Hostel Warden on the on Form-A

**Step6:** **Self Declaration/Self Certification or Self attested family Income Certificate \***

**Step7:** **Self Declaration/Self Certification or Self attested Community Certificate\***

**Step8:** **DECLARATION FORM BY THE STUDENT \***

**Step9:** **Attach Residential Certificate (Mandatory)**

**Step10:** Get your above documents forwarded from your HOD to the Committee mentioned on Form-A.

**Step11:** The students will then approach with the original documents to the following officials for scrutiny.

- |   |   |
|---|---|
| 1. Students of ECE, MSc. (Phy.) M.Sc. (Chem.) | Dr. Jaswinder Singh, Associate Prof., ECE |
| 2. Students of IT, CSE and MECH.              | Sh. Anil Sagar, HOD, IT                   |
| 3. Students of Civil Engg., CHE and BT        | Sh. Rajnish Sharma, Registrar Office      |

After getting all the documents checked and complete, the student will get the signatures of the concerned official and then the signatures of other officials at Sr. no. 2 to 4 on FORM-A and in the end will approach Dr. Jaswinder Singh.

**Step12:** Upload the **Attested Institute Verification form and other** required scanned documents on [www.scholarships.gov.in](http://www.scholarships.gov.in)

**Step13:** Complete you application online at [www.scholarships.gov.in](http://www.scholarships.gov.in) and Once you are sure that all documents are uploaded and details are Ok , only then submit the application online and get its hard copy print out.

**Step14:** Report to Dr. Jaswinder Singh with all above original documents with printed application to get forwarded your application online to the State level office.

Online Application Temp ID: \_\_\_\_\_ Online Permanent ID: \_\_\_\_\_

## Application for Institute Verification form for Renewal/Fresh of Merit-cum-means based scholarships for Minority Community

Got Admission Through Competitive Exam or Direct Admission: \_\_\_\_\_

Fresh/Renewal \_\_\_\_\_ Resident: Punjab/Other State(Mention State) \_\_\_\_\_

Name of Student: \_\_\_\_\_ Univ. Roll No. \_\_\_\_\_

Father's Name: \_\_\_\_\_ Parents Mobile No.: \_\_\_\_\_

Course : B.Tech( Branch \_\_\_\_\_ ) Department: \_\_\_\_\_ Year of Present Study: \_\_\_\_ Yr.

Student's Mobile No. \_\_\_\_\_ Student's Email: \_\_\_\_\_

Hosteler/ Day Scholar \_\_\_\_\_ if Hosteler then Hostel No. \_\_\_\_\_ Room No. \_\_\_\_\_

Hostel related verification by hostel Warden

Signature of Hostel warden

### Undertaking By Student

I \_\_\_\_\_ (Name of Student), Univ. Roll No. \_\_\_\_\_ certify that

- (1) All information provided above as well as in application is correct to best of my Knowledge.
- (2) I am not drawing any scholarship from any other source.
- (3) I have read all the conditions given at website [www.scholarships.gov.in](http://www.scholarships.gov.in)
- (4) I have attached/uploaded all relevant documents duly attested as per the requirement.
- (5) Not more than two students of my family are availing this scholarship.
- (6) I have secured not less than 50% marks in the previous final examination.
- (7) My application is liable to be rejected/cancelled provided that my given information is either wrong/incomplete or the required relevant documents are not attached /provided herewith application.
- (8) I have Aadhaar Card and Aadhaar Information & Copy of Aadhar card submitted along with application.
- (9) If I am living in hostel the proof of the same is attached herewith( or a verification certificate from Hostel warden).

The Proof of following are also attached:

Details of Last year marks details: \_\_\_\_\_ (odd Sem \_\_\_\_\_) ; \_\_\_\_\_ (Even Sem \_\_\_\_\_) :: Total \_\_\_\_\_ %

Details of Fee details current year: Rs. \_\_\_\_\_ (odd Sem \_\_\_\_\_) ; Rs. \_\_\_\_\_ (Even Sem \_\_\_\_\_)

It is further certified that I am \_\_\_\_\_ (Name) S/O \_\_\_\_\_  
currently a student of \_\_\_\_\_ Yr. (1/2/3/4Year) of  
Btech/ \_\_\_\_\_ (ECE/CHE/IT/CSE/BIOTECH/ME/Civil) of BCET Gurdaspur. I  
am eligible in all respects for Merit-cum-means based scholarship for Minority Community as per  
conditions laid by Government. I will register in next semester of my B.Tech. Course.  
The institute verification form is attached herewith along last year results, fee proof and hostel related  
verification for further necessary action please

Signature of Student

The previous year results are verified

Signed by Concerned HOD

Committee Members

(1) Dr. Jaswinder Singh (2) Dr. Tahir Ahmed (3) Sh. Anil Sagar (4) Sh. Rajneesh Sharma

**PRINCIPAL**

NOTE: Attach (a) Institute verification form (b) last year results, (c) fee proof with this application

Do not change your mobile no. once scholarship is sanctioned.

## **Declaration of the Student**

- (i) I hereby declare that the information given above is correct.
- (ii) I am not availing any other scholarship for this purpose from any other Central Govt./State Govt. sources.
- (iii) I shall abide by the terms and conditions for sanction of the Pre Matric/Post Matric/Merit cum Means based Scholarship.
- (iv) I have uploaded the desired documents in support of my claim.
- (v) I undertake, that if at any stage, it is found to the satisfaction of the sanctioning authority in the Ministry of Minority Affairs that the information given by me is false or if I violate the terms and conditions of the scholarship, the scholarship sanctioned to me, may be cancelled and the entire amount of scholarship will be refunded by me or recovered from me, apart from liability for such penal action as warranted by law.

**Date:**

**Signature of the candidate**



**SELF DECLARATION OF MINORITY COMMUNITY BY STUDENTS UNDER  
POST MATRIC SCHOLARSHIP (CLASS XI AND ABOVE)/MERIT-CUM-  
MEANS SCHOLARSHIP SCHEME**

**DECLARATION**

I, \_\_\_\_\_ Son/Daughter/of \_\_\_\_\_

Resident of (full address) \_\_\_\_\_

\_\_\_\_\_

hereby declare that I belong to the \_\_\_\_\_

(Muslims/Sikhs/Christians/Buddhists/Jains and Zoroastrians (Parsis) which is a notified minority community as per Section 2(c) of National Commission for Minorities Act, 1992).

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of Candidate: \_\_\_\_\_

Name of Candidate: \_\_\_\_\_

## INSTITUTION VERIFICATION FORM

**Verification/information to be furnished by the Head of institution/college:**

It is certified that the information provided below by \_\_\_\_\_ who is admitted in \_\_\_\_\_ course for the academic session \_\_\_\_\_ in \_\_\_\_\_ is correct. He/ She is a hosteller/day scholars of the college.

Last year marks details:

Fee details current year:

In case the information filled in these columns is not correct, then the institute should indicate that separately.

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### **For Renewal of Scholarship:**

It is certified that the student has not changed the course of study and/or the institution of the study for which the scholarship was originally awarded /has changed the course of study and/or institution with prior approval of the state government (Please strike out which is not applicable).

Please ensure the information given by you is factually correct. In case of any discrepancy noticed later, your application is likely to be rejected.

**Date:**

**Signature of the head of the institution/college**

**Place:**

**with official seal**

Note:

- (i) The verification by institution is mandatory for consideration of the application.
- (ii) Students are directed to take the print out of '*Institution Verification Form*' get it verified by their institution, scan & upload it", in order to apply for minority Scholarship.

**SELF DECLARATION OF FAMILY INCOME UNDER POST MATRIC SCHOLARSHIP  
(CLASS XI AND ABOVE)/MERIT-CUM-MEANS SCHOLARSHIP SCHEME  
OF MINISTRY OF MINORITY AFFAIRS, GOVERNMENT OF INDIA**

I, \_\_\_\_\_ Son/Daughter/of \_\_\_\_\_

Resident of (full address) \_\_\_\_\_

do hereby solemnly affirm and declare as under :-

- a) That I am citizen of India.
- b) That annual income of my family from all sources is Rs .....(in words also) .....
- c) I declare that my father/mother/both\* is/are earning Member(s) in my family.

2. I certify that the above information given by me is true.

3. In case this information furnished by me is found false, the financial assistance awarded to me may be recovered with penal interest and I will be liable to a legal action against me in accordance with law.

Signature of Candidate: \_\_\_\_\_

Name of Candidate: \_\_\_\_\_

Name of School/Institution: \_\_\_\_\_

Enrollment No. in the School/Institution: \_\_\_\_\_

Academic Year: \_\_\_\_\_

\*Strike off the non-applicable part in the underlined clause above.

**Refer the Document  
below to check  
your eligibility  
and other information/ declarations on the**

**Merit-cum-means based scholarships  
for Minority Community scholarship**

**This information is compiled from websites**

**[www.scholarships.gov.in](http://www.scholarships.gov.in) (new website)**

**<http://momascholarship.gov.in/> (old website)**

**SCHEME OF 'MERIT CUM MEANS BASED SCHOLARSHIP' FOR  
STUDENTS BELONGING TO THE MINORITY COMMUNITIES**

**1. OBJECT**

The objective of the Scheme is to provide financial assistance to the poor and meritorious students belonging to minority communities to enable them to pursue professional and technical courses.

**2. SCOPE**

These scholarships are available for studies in India only and will be awarded through State Government/UT Administration or an Agency designated by the State Government/UT Administration for this purpose.

**3. NUMBER OF SCHOLARSHIP**

During 12<sup>th</sup> Five Year Plan, 60000 fresh Scholarships will be awarded each financial year, besides renewals among the students of minority communities in States/UTs throughout the country based on the State/UT-wise population of these communities. The distribution of fresh scholarships based on 2001 census is as under:

**State-wise distribution of scholarship among the students belonging to minority communities.**

State/UT- wise & Community- wise distribution of Merit-cum-means based Scholarships for students belonging to the minority communities								
S. No.	States/UTs	Muslim	Christian	Sikh	Buddhist	Jain	Parsi	Total
1	Andhra Pradesh	2165	366	10	10	13	0	2564
2	Arunachal Pradesh	6	64	1	44	0	0	115
3	Assam	2553	306	7	16	7	0	2889
4	Bihar	4251	16	6	6	5	0	4284
5	Chhattisgarh	127	124	22	20	17	0	310
6	Goa	29	111	2	0	0	3	145
7	Gujarat	1423	88	14	6	163	3	1697
8	Haryana	379	8	363	2	18	0	770
9	Himachal Pradesh	37	2	22	24	0	0	85
10	Jammu & Kashmir	2105	6	64	35	1	0	2211
11	Jharkhand	1156	339	26	2	5	0	1528
12	Karnataka	2002	313	5	122	128	0	2570
13	Kerala	2436	1877	1	1	1	0	4316
14	Madhya Pradesh	1190	53	47	65	169	0	1524
15	Maharashtra	3180	328	67	1809	403	10	5797
16	Manipur	59	229	1	1	0	0	290
17	Meghalaya	31	505	1	1	0	0	538
18	Mizoram	3	239	0	22	0	0	264
19	Nagaland	11	555	0	0	1	0	567
20	Odisha	236	278	5	3	3	0	525
21	Punjab	118	91	4518	13	12	0	4752

22	Rajasthan	1483	23	254	3	202	0	1965
23	Sikkim	2	11	0	47	0	0	60
24	Tamil Nadu	1075	1173	3	2	26	0	2279
25	Tripura	79	32	0	31	0	0	142
26	Uttar Pradesh	9514	66	210	94	64	0	9948
27	Uttarakhand	314	8	66	4	3	0	395
28	West Bengal	6266	160	23	75	17	0	6541
29	Andaman & Nicobar	9	24	0	0	0	0	33
30	Chandigarh	11	2	45	0	2	0	60
31	Dadra & Nagar Haveli	2	2	0	0	0	0	4
32	Daman & Diu	4	1	0	0	0	1	6
33	Delhi	503	40	172	7	48	0	770
34	Lakshadweep	17	0	0	0	0	0	17
35	Puducherry	18	21	0	0	0	0	39
<b>Total:</b>		<b>42794</b>	<b>7461</b>	<b>5955</b>	<b>2465</b>	<b>1308</b>	<b>17</b>	<b>60000</b>

#### **4. CONDITIONS FOR SCHOLARSHIP**

- i) Financial assistance will be given to pursue graduate level or post graduate level technical and professional courses from a recognized institution. Course fee and Maintenance allowance will be credited/transferred directly into the bank account of selected students.
- ii) Students who get admission to a college to pursue technical/professional courses, on the basis of a competitive examination will be eligible for the scholarship.
- iii) Students who get admission in technical/professional courses without taking any competitive examination will also be eligible for scholarship. However, such students should have not less than 50% marks at higher secondary/graduation level. Selection of these students will be done strictly on merit basis.
- iv) Continuation of the scholarship in subsequent years will depend on successful completion of the course during the preceding year.
- v) A scholarship holder under this scheme will not avail any other scholarship/stipend for pursuing the course.
- vi) The annual income of the beneficiary/parent or guardian of beneficiary should not exceed Rs.2.50 lakh from all sources.
- vii) The Income Certificate would remain valid for One Year.
- viii) The State Department will advertise the Scheme every year and receive the applications online through the concerned institutions as per the timeline.

- ix) Aadhaar Number is also required for payment of scholarship.
- x) The concerned State Government/Union Territory Administration will be responsible for processing and scrutinizing the applications submitted by the students (as per the work flow opted) and send the proposal of eligible students online to this Ministry for sanction of the scholarships as per timelines.
- xi) The online proposal for release of fund from the State Department must be forwarded to and received in the Ministry as per the timeline fixed by this Ministry every year.
- xii) Fund for Administrative Expenses in subsequent year will be released after receipt of the Utilization Certificate for the fund released in the previous year.

## **5. EARMARKING**

- i) 30% scholarship is earmarked for girls students of each minority community in a State/UT which is transferable to male students of that community in case of non-availability of female students in that community in the concerned State/UT. 30% is the floor and not the ceiling for eligible girl students.
- ii) If the physical target of scholarship for a particular minority community in a state/UT is not utilized, it will be distributed among the same minority community in other States/UTs strictly in accordance with merit and without disturbing the national ratio.
- iii) A student residing in a particular State/UT will be entitled for scholarship under the quota of that State/UT only irrespective of his/her place of study.
- iv) The number of scholarship has been fixed State/UT-wise on the basis of minority population of the States/UTs. Within the State-wise allocations, the applications from Listed Institutions will be exhausted first. The list of such Institutions is available on the website of this Ministry i.e. [www.minorityaffairs.gov.in](http://www.minorityaffairs.gov.in)

## **6. EVALUATION**

- i) The Scheme will be evaluated at regular intervals and the cost of the evaluation will be borne by the Ministry of Minority Affairs under the provision of the Scheme. A provision of 2% of the total budget will be made to meet the Administrative and Allied costs viz. expenditure on monitoring of the Scheme, impact study, evaluation study, purchase of office equipments, engaging of contract employees, if necessary and other expenditure to run the Cell etc. This will be shared between the Ministry of Minority Affairs, Government of India and the State Governments/UT Administration.

## **7. MODIFICATION**

- i) Minor modification in the Scheme with no financial implication may be made by the Competent Authority in the Ministry without seeking recourse to SFC/EFC/Cabinet. However, Ministry of Finance, Department of Expenditure would be consulted.

## **8. RATE OF SCHOLARSHIP**

The rate of scholarship will be as under :

Sl.No.	Type of Financial Assistance	Rate for hostler	Rate for Day Scholar
1.	Maintenance Allowance (For 10 months only)	Rs.10,000/-per annum ( Rs.1000 p.m.)	Rs.5,000/- per annum. ( Rs.500 p.m.)
2.	Course Fee*	Rs.20,000/- per annum or Actual whichever is less	Rs.20,000/- per annum or Actual whichever is less
<b>Total</b>		<b>Rs.30,000/-</b>	<b>Rs.25,000/-</b>

\* Full Course Fee will be reimbursed for the listed institutions.

## **9. PAYMENT**

- i) The scholarship amount i.e. Course fee and Maintenance allowance would be credited/transferred directly into the bank account of selected students.
- ii) Scholarship will not be paid for the period of internship/housemanship in the M.B.B.S. course or for a practical training in other course if the student is in receipt of some remuneration during the internship period or some allowance/stipend during the practical training in other course.

## **10. OTHER CONDITIONS FOR THE AWARD**

- i) The scholarship is dependent on the satisfactory progress and conduct of the scholar. If it is reported by the Head of the Institution at any time that a scholar has by reasons of his/her own act of default failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc., the authority sanctioning the scholarship may either cancel the scholarship or stop or withhold further payment for such period as it may think fit.
- ii) If a student is found to have obtained a scholarship by false statement, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.



- iii) A scholarship awarded may be cancelled if the scholar changes the subject of the course of study or changes the Institution of study, without prior approval of the State Government/UT Administration. The Head of the Institution shall report such cases to this Ministry.
- iv) A scholar is liable to refund the scholarship amount, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued or change in the subject of study.
- v) The regulations under the scheme can be changed at anytime at the discretion of the Government of India.
- vi) The list of Graduate Degree level and Post Graduate level technical and professional courses under Merit cum Means based Scholarship scheme is available on the website of this Ministry i.e. [www.minorityaffairs.gov.in](http://www.minorityaffairs.gov.in)

## **11. PROCEDURE FOR APPLYING**

- (i) The scheme is implemented through National Scholarship Portal (NSP). It is mandatory for all students to apply online on the website of this Ministry i.e. [www.scholarships.gov.in](http://www.scholarships.gov.in).
- (ii) The list of documents to be scanned & uploaded for both Fresh and Renewal Scholarships as under:
  - a) Student Photo. (Mandatory)
  - b) Institution Verification Form. (Mandatory)
  - c) Self declaration of Income Certificate by the student. (Mandatory)
  - d) Self declaration of community by the student. (Mandatory)
  - e) In case of Fresh: Self Attested Certificate of 'Previous Academic Mark sheet' as filled in Form. (Mandatory)
  - f) In case of Renewal: Self-Attested Certificate of Previous Year Marksheet as filled in the Form. (Mandatory)
  - g) Fee Receipt of current course year. (Mandatory)
  - h) Proof of Bank Account in the name of student. (Mandatory)
  - i) Aadhaar Card (optional)
  - j) Residential Certificate. (Mandatory)

## **12. FUNDING PATTERN OF THE SCHEME**

100% Central Assistance will be given.

\*\*\*\*

**SELF DECLARATION OF MINORITY COMMUNITY BY STUDENTS**

**DECLARATION**

I, \_\_\_\_\_ Son/Daughter/of \_\_\_\_\_

Resident of (full address) \_\_\_\_\_

\_\_\_\_\_

hereby declare that I belong to the \_\_\_\_\_

(Muslims/Sikhs/Christians/Buddhists/Jains and Zoroastrians (Parsis) which is a notified minority community as per Section 2(c) of National Commission for Minorities Act, 1992).

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of Candidate: \_\_\_\_\_

Name of Candidate: \_\_\_\_\_

**SELF DECLARATION OF FAMILY INCOME UNDER SCHOLARSHIP SCHEMES  
OF MINISTRY OF MINORITY AFFAIRS, GOVERNMENT OF INDIA**

I, \_\_\_\_\_ Son/Daughter/of \_\_\_\_\_

Resident of (full address) \_\_\_\_\_

do hereby solemnly affirm and declare as under :-

- a) That I am citizen of India.
- b) That annual income of my family from all sources is Rs .....(in words also) .....
- c) I declare that my father/mother/both\* is/are earning Member(s) in my family.

2. I certify that the above information given by me is true.

3. In case this information furnished by me is found false, the financial assistance awarded to me may be recovered with penal interest and I will be liable to a legal action against me in accordance with law.

Signature of Candidate: \_\_\_\_\_

Name of Candidate: \_\_\_\_\_

Name of School/Institution: \_\_\_\_\_

Enrollment No. in the School/Institution: \_\_\_\_\_

Academic Year: \_\_\_\_\_

\*Strike off the non-applicable part in the underlined clause above.

**FREQUENTLY ASKED QUESTIONS TO HELP/SIMPLIFY  
ONLINE SUBMISSION OF APPLICATIONS UNDER PRE-  
MATRIC, POST MATRIC AND MERIT CUM MEANS BASED  
SCHOLARSHIP SCHEMES**

**Q.No. 1. Who are eligible to apply for Pre-Matric, Post Matric and Merit-cum Means based Scholarship Schemes?**

Ans: Students belonging to notified minority communities viz. Muslim/Christian/Sikh/Buddhist/Jain/Parsi (Zoroastrian) studying in India only and fulfilling the Scheme guidelines are eligible to apply for these scholarships.

**Q.No.2. What is the last date for submitting applications online?**

Answer: ***For Merit cum Means based Scholarship:*** In case of ***Fresh*** Scholarships for the year 2015-16, students can apply online from **01.06.2015** to midnight of **30.9.2015**.

In case of ***Renewal*** scholarships students can apply online from **01.06.2015** to midnight of **15.11.2015**.

***For Post Matric Scholarship:*** In case of ***Fresh*** scholarships for the year 2015-16 students can apply online from **01.06.2015** to midnight of **15.9.2015**.

In case of ***Renewal*** scholarships students can apply from **01.06.2015** to midnight of **10.10.2015**.

***For Pre-Matric Scholarship:*** Student can apply online from **01.05.2015** to midnight of **31.07.2015**.

**Q.No. 3. How can I apply online for scholarship?**

Answer: The Pre-Matric, Post Matric and Merit cum Means based Scholarship Schemes are online Schemes. In order to apply online please visit the website through URL [www.scholarships.gov.in](http://www.scholarships.gov.in) link to the site is also provided in the website of the Ministry of Minority Affairs, i.e. [www.minorityaffairs.gov.in](http://www.minorityaffairs.gov.in).

**Q.No.4. How to submit the online application**

Answer: Applying procedures for both Fresh and Renewal Scholarship are given below:

- **Fresh:**

**Step 1:** Go to the home page of website [www.scholarships.gov.in](http://www.scholarships.gov.in) and click on Student Login → Register → select 'Domicile State' → Select 'Fresh' to access the application form.

**Step 2:** The system will instruct the applicant to fill up the application in five different tabs:

**(i) PERSONAL DETAILS (ii) ACADEMIC DETAILS (iii) SCHEME DETAILS (iv) BANK DETAILS (v) CONTACT DETAILS.** Students have to submit the application accordingly. After filing up the **PERSONAL DETAILS**, student will get a **“Temporary Id (TEMPID)”**. The rest of the tabs can be filled in multiple sittings by using this TEMPID and Date of Birth before final submission.

**Step 3:** After submitting, a **“Permanent Id”** will be generated. Student should remember the PID which will be required to open the submitted application and to check the online application status further.

- **Renewal:**

**Step 1:** Go to the option Student Login → Register → select 'Domicile State' → Select 'Renewal'.

**Step 2:** Renewal Students have to enter their **Bank Account no. and Date of Birth** which was entered in previous year (i.e. 2014-15) while applying for online scholarship on [www.momascholarship.gov.in](http://www.momascholarship.gov.in).

**Step 3:** Next procedure will remain the same as Fresh Registration.

***(Note: In case of Pre-Matric Scholarship, all applicants should apply as a fresh case)***

**Step 4(Common for Fresh & Renewal):** After completion of online application form, students have to upload the required documents as per the online instructions. Uploading of documents is mandatory for both Fresh and Renewal cases under Post Matric and Merit cum Means and Scholarship Schemes. Uploading of documents is mandatory in case of Pre matric Scholarship Scheme also, if student is applying online.

**The list of documents to be uploaded for both Fresh & Renewal Scholarships under Pre-Matric, Post Matric & Merit cum Means is as under:**

1. Student Photo. *(Mandatory)*

2. Institution Verification Form. *(Mandatory)*

3. Income Certificate:

**(i) In case of Post Matric/Merit cum Means based scholarship schemes:** Self Declaration/Self Certification or Self Attested Family Income Certificate - *(Mandatory)*.

**(ii) In case of Pre-Matric scholarship scheme:** Self Declaration of Family Income for class I to X given by the **Parent/Legal Guardian**

4. Declaration of the Student. (*Mandatory*)

5. Religion Certificate:

**(i) In case of Post Matric/Merit cum Means based scholarship schemes:** Self Declaration/Self Certification or Self Attested Community Certificate - (*Mandatory*).

**(ii) In case of Pre-Matric scholarship scheme:** Self Declaration of Community Certificate for Class I to X given by the **Parent/Legal Guardian-** (*Mandatory*).

6. Marksheet:

**(i) In case of Fresh:** Self-Attested Certificate of '**Previous Academic Marksheet**' as filled in the Form. (*Mandatory*).

**(ii) In case of Renewal:** Self-Attested Certificate of '**Previous Year Marksheet**' as filled in the Form. (*Mandatory*) (*Not applicable for Pre-Matric*)

7. Fee Receipt of 'Current Course Year'. (*Mandatory*)

8. Proof of Bank Account in the name of Student. (*Mandatory*).

9. Aadhaar Card (*Optional*)

10. Residential Certificate (*Mandatory*)

**Q.No.5. What instructions should be followed by student while filling up Bank Account details?**

Answer:

***(i) Students must select their bank/branch name carefully from the drop down list.***

***(ii) Thereafter the complete account no. must be entered correctly. (Any variation in the bank account digits will be subject to rejection). Students are suggested to get their account number verified by their concerned Bank Branch. If bank details entered by students are found incorrect, the scholarship amount will not be transferred, though the application is approved for scholarship.***

***(iii) IFS Code must be selected correctly from drop down list.***

*(iv) Bank Account holder must check their 'Know your Customer' (KYC) status from bank and if required the KYC must be done for successful transaction of scholarship amount.*

*(v) Bank Account must be operational/active.*

*(vi) Bank Account must be preferably in any Nationalized Bank with core banking facility.*

*(vii) Bank Account must be in name of student only.*

**Q.No.6. Can I edit the information already saved and upto what time?**

Answer: You can edit information filled by you until you **submit** the online application. To edit the application, go to the option **"Student login"** → enter the application id then click on submit **'login'** button.

**Q.No.7. Which fields I can edit?**

Answer: - You can edit all details except the details entered in **"Personal Details"** tab. It may be noted that once you click on **"Confirm and Submit"** button your application will be forwarded to the next level and then **you cannot edit further.**

**Q.No.8. Which fields in the application form are mandatory?**

Answer :- Fields provided with red asterisk(\*) mark are mandatory fields.

**Q.No.9. Do I have to fill up the online application in one sitting?**

Answer: - No. You can fill up the online application in many sittings, until you are satisfied that you have entered all desirable fields correctly. The software provides facility to save your application at every stage until you click on **'Confirm & Submit'** button.

**Q.No.10. What is UID number/Aadhaar Number?**

Answer: UID number otherwise known as 'Aadhaar' number is Unique Identification Number given by Unique Identification Authority of India (UIDAI). The Aadhaar Number should be seeded with the Bank Account in which Scholarship Amount is desired to be transferred. For this the concerned Bank may be contacted with a copy of the Aadhaar card.

**Q.No.11. Do I need to get my Aadhaar Card to apply for Scholarship?**

Answer: Aadhaar no. is optional for the Students in order to fill up the application form online. Students can also apply for Scholarship without entering the Aadhaar no. However, it is emphasized that student should enroll for Aadhaar at the earliest opportunity.

**Q.No.12.What is a Temporary ID?**

Answer: Temporary ID (TID) is only a reference number provided to the applicants as a token of their registration in the online database.

**Q.No.13. Is there any Permanent ID?**

Answer: Yes. A Permanent ID (PID) will be provided to the candidate once his/her application is submitted online. It will be conveyed to candidates through SMS and e-mail. Students should remember their PID as it will be required while applying for renewal. Receipt of PID does not give itself a guarantee for award of scholarship.

**Q.No.13. What should I do if I forget my Temporary ID/Permanent ID?**

Answer: The process of re-collection of the Temporary/Permanent id is given as below:

**“Student login-->Forgot Registration Details?”** then enter the basic fields accordingly and click on the button **“Get Registration details”**.

**Q.No.14. What should I do, if I do not find my institute name in the drop-down menu?**

Answer: You should immediately approach the institute to contact with the nodal officer of the State where the institute is located. You can also approach the Nodal Officer of that State directly through e-mail under intimation to the Ministry of Minority Affairs. If your institute is an eligible institution, the State Government concerned would enter it into the database and then you can apply.

**Q.No.15. How should I check the status of my application online?**

Answer: You have to login under the option **‘Student Login’** by entering



your ***Permanent id*** and ***Date of Birth***. Once login, you will be able to view the option '**Check Your Status**'. Under this option you can check your online status.

**Q.No.16.How do I know the name and address of Nodal Officer/ State Department of my State?**

Answer: The name and contact details of the Nodal Officer/State Department of all States/UTs are available under the link of **Ministry of Minority Affairs** on the home page of National Scholarship Portal (NSP).

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**TECHNICAL & PROFESSIONAL UG & PG COURSES**  
**COVERED UNDER MERIT-CUM-MEANS BASED**  
**SCHOLARSHIP SCHEME**

**Engineering & Technology Courses (B.Tech/B.E./ M.Tech.)**

- (1) Aeronautical Engineering (AE)
- (2) Agricultural Engineering (AG),
- (3) Automobile Engineering (AUE),
- (4) Applied Electronics & Instrumentation (AEI),
- (5) Automation and Robotics (ARE),
- (6) Bio-Medical Engineering (BME),
- (7) Bio-Technology (BT),
- (8) Ceramic Engineering/Technology (CT),
- (9) Chemical Engineering (CH),
- (10) Civil Engineering (CE),
- (11) Computer Science and Engineering (CS),
- (12) Electrical Engineering or Electrical & Electronics Engineering (EEE),
- (13) Electronics and Communication Engineering (ECE),
- (14) Environmental Engineering (ENE),
- (15) Food Technology (FT),
- (16) Industrial Engineering and Management (IEM),
- (17) Information Technology (IT),
- (18) Instrumentation and Control Engineering (ICE),
- (19) Leather Technology (LT),
- (20) Marine Engineering (MRE),
- (21) Materials Science & Technology (MST),
- (22) Metallurgical Engineering (MT),
- (23) Mechanical Engineering (ME),
- (24) Mining Engineering (MN),
- (25) Oil & Paint Technology (OPT),
- (26) Polymer Science and Rubber Technology (PSR),
- (27) Printing Technology (PT),
- (28) Production Engineering (PE),
- (29) Pulp & Paper Technology (PPT),
- (30) Sugar Technology (ST),
- (31) Textile Engineering/Technology (TXT),
- (32) Transportation Engineering (TE),
- (33) Telecommunication Engineering,
- (34) Polymer Engineering,

- (35) Naval Architecture,
- (36) Petroleum Engineering,
- (37) Highway Engineering,
- (38) Power Engineering.

### **Cement Technology**

- (1) Post graduate diploma in cement technology

### **Fashion Technology (Degree from National Institute of Fashion Technology)**

- 1. B.FTech (Design): Fashion Design, Leather Design, Accessory Design, Textile Design, Knitwear Design, Fashion Communication.
- 2. B.FTech (Apparel Production).
- 3. Me.FTech: Management, Apparel Production, Design Space.

### **Management**

- (1) Post Graduate Diploma in Management (PGDM),
- (2) Post Graduate Certificate in Management (PGCM),
- (3) Executive Post Graduate Diploma in Management (Exec-PGDM),
- (4) Master in Business Administration (MBA).
- (5) Apparel Production Management.

### **Pharmacy**

- (1) B.Pharm
- (2) M.Pharm (PH).

### **Architecture & Town Planning (Under Graduate and Post Graduate level courses only)**

- (1) Architecture (AR),
- (2) Interior Design (ID),
- (3) Building Construction Technology (BCT),
- (4) Planning (PL).

### **Hotel Management & Catering Technology (Under Graduate and Post Graduate level courses only)**

- (1) Hotel Management & Catering Technology (HMCT)

### **Applied Arts & Crafts (Under Graduate and Post Graduate level courses only)**

- (1) Applied Arts & Product Design (APD),
- (2) Fine Arts/Applied Arts/Fine & Applied Arts (FA/AA/FAA),
- (3) Fashion & Apparel Design (FAD).

### **MCA**

- (1) Master in Computer Application (MCA)

### **Design (Degree from National Institute of Design, Ahamdabad)**

- (1) Graduate diploma in design
- (2) Post graduate diploma programme in design

### **Medical & Para Medical courses**

- (1) MBBS
- (2) Bachelor of Ayurvedic Medicine & Surgery (BAMS)
- (3) Bachelor of Unani Medicine & Surgery (BUMS)
- (4) Bachelor of Homeopathic Medicine & Surgery
- (5) Post Graduate courses
- (6) Bachelor of Physical Therapy (BPT)
- (7) Master of Physical Therapy (MPT)
- (8) Bachelor of occupational Therapy (BOT)
- (9) Master of occupational Therapy (MOT)
- (10) B.Sc. Nursing
- (11) M.Sc. Nursing
- (12) B.D.S.
- (13) M.D.S.

### **Veterinary Sciences and Animal Husbandry**

- (1) B.VSc. & A.H. (Bachelor of Veterinary Sciences and Animal Husbandry)
- (2) PG courses

**Chartered Accountancy/Institute of Cost and Work  
Accountancy/Company Secretary**

- (1) CA (Chartered Accountancy)
- (2) ICWA (Institute of Cost and Work Accountancy)
- (3) CS (Company Secretary).

**Law**

- (1) L.L.B.
- (2) L.L.M.